

MINUTES

STORMWATER AUTHORITY

LOWER ALLEN TOWNSHIP

REGULAR MEETING

NOVEMBER 7, 2024

The following were in ATTENDANCE:

BOARD MEMBERS

Lloyd Bucher, Vice Chair
Alison J Shuler, Secretary
Robert Edwards (via phone)

TOWNSHIP PERSONNEL

Rebecca Davis, Public Works Director
Steven P Miner, LATSA Solicitor
Barbara Arnold, Environmental Coordinator
Benjamin Peters, Public Works Project Manager
Commissioner Charles Brown
Renee' Greenawalt, Recording Secretary

In the absence of the Chair, Vice Chair Bucher called the November 7, 2024 Regular Meeting of the Lower Allen Township Stormwater Authority to order at 7:30 pm. He announced the meeting had been duly advertised for publication, and that Chair Johnson and Mr. Schin were absent with excuse. Mr. Miner affirmed that a proper quorum was present based on the case of Babac vs. PA Milk Marketing Board.

APPROVAL OF MEETING MINUTES

Ms. **SHULER** moved to approve the minutes from the October 3, 2024, Regular Meeting. Mr. **EDWARDS** seconded the motion. The motion passed 3-0.

AUDIENCE PARTICIPATION

Several audience members noted their intent to offer comment on Agenda Item 6E.

SOLICITOR REPORT

920 Century Drive

Mr. Miner reported on the need to approve or reject the plan for 920 Century Drive, and recommended approval since it involves a large piece of real estate to be liquidated, increasing the likelihood of the lien being paid.

Ms. **SHULER** put forth a motion to approve the plan for the reorganization of 920 Century Drive. The motion was seconded by Mr. **EDWARDS** and approved 3-0.

TREASURERS REPORT

Ms. Shuler reported the total cash balance, as of October 31, 2024 was \$3,021,926, an increase of \$244,731 since the October 3, 2024 meeting.

Below is a summary report of Stormwater billing accounts deemed "Uncollectable" with total balances through 10/31/2024. These balances include past due principal amounts plus penalties through the last billing period (2024-Q4).

Delinquent accounts

Property Owner	Accts	Balance
Commonwealth of PA	8	\$12,979
PennDOT	4	\$1,359,963
PA Turnpike	3	\$165,952
PA Industrial School (SCI/Prison)	1	\$486,991
TOTALS	16	\$2,025,885

Ms. **SHULER** motioned to approve the Treasurer's Report. Mr. **EDWARDS** seconded the motion. The motion passed 3-0.

PUBLIC WORKS DIRECTOR REPORT:**Credit and Appeals Monthly Report**

Director Davis reported there were two credits added to the Stormwater credit report for Q4, reflecting credits earned from basin retrofit projects completed at BJ's Wholesale property and Bethany Village. Both locations received fifty percent credit for their stormwater fees.

LATSA 2025 Budget Funds

Director Davis reviewed the proposed Lower Allen Township Budgets for 2025 for MS4, Street Cleaning, and Storm Sewers and Drains. She noted that MS4 has large expenditures for two basin retrofit projects in addition to storm sewer system long term repair and replacement. Street Cleaning contains removal of street sweeping debris as well as parts for the sweeper. Storm Sewers and Drains include larger quantities of inlets, stone, and pipe for repair and replacement work throughout the Township including Appleton Street and survey for stormwater infrastructure design. She explained that the salaries and benefit information would be added after the Board of Commissioners adopts the 2025 COLA raises.

LATSA Capital Improvement Budget

Ms. Arnold presented the five-year 5-year, capital improvement plan for LATSA, noting estimates due to the absence of the labor figures included. The plan contemplates additions of staff in 2026 as they grow the program and the department. Additions in 2026 hoping to add staff as we grow program and department. Some expenditures are shared with budgets from other departments such as Community and Economic Development and Public Works. Street cleaning includes labor and fuel estimates with a 5% increase each year. Disposal costs in 2023 were higher than in 2024. The street sweeper had some maintenance issues, so those expenses are budgeted at a higher level.

Mr. Peters presented information regarding the MS4 System O&M program expenditures, projecting paving projects to keep pace with the schedule. He also noted the potential purchase of an F150 with a lift to assist with stormwater maintenance.

Ms. Shuler asked for an update on the GIS efforts, and planned updates to the Township website. Ms. Arnold explained that a website update project is underway by the Township and that the GIS program would be implemented with the website, including information about trash pick-up, street sweeping, and leaf collection. It was noted that additional staff would help to facilitate the growth in GIS mapping and adding to the website. Director Davis suggested a presentation on GIS capabilities could be on a future meeting agenda.

Mr. Edwards asked about the purchase of a televising camera for 2026. Mr. Peters explained the intent is for staff to be able to complete the televising work, noting that outside contractors would still be necessary for flushing and cleaning of systems without the appropriate equipment.

LATSA 2025 Reappointments

This item was tabled until the next meeting.

4133 Burns Road – Request to connect to Township Stormwater System

Director Davis introduced the item for discussion and possible action. She explained that the property owner located at 4133 Burns Road, Mechanicsburg, PA 17055, approached the Township about connecting their downspouts and sump pump to the Township Stormwater inlet in front of their home on Burns Road. They have continual flooding in their basement during heavy rain events. She referenced excerpts from the Stormwater Management Ordinance, Chapter 184, regarding roof drains and sump pumps, and noted that permission to connect is permitted on a case-by-case basis.

A site plan was submitted with the request. An additional 924 square feet from the roof leaders are proposed to be connected to the inlet in addition to the ground water from the sump pump. Staff reviewed the drawings and proposed design. The connection “A” from a design standpoint is not necessary and would cause excavation into the Township Street. There was no indication that other options, such as lot grading to create a drainage swale, or BMP installation were explored prior to this request.

The contractor, Mr. David Lenker, on behalf of the property owner, Kathrin Cribbs, summarized the environmental issues that appear to be causing the flooding problems and presented efforts that have been taken to mitigate the problems. He also reviewed the details of the proposed site plan, drafted by engineer, Mr. Nick Chasler.

There was discussion about a potential surcharge on the stormwater fee, although Director Davis noted there was nothing currently in the fee policy to address a direct connection. Additionally, the homeowner will sign an indemnification agreement, and the contractor will have a stamp added to the plan.

Ms. **SHULER** motioned to approve the request, contingent on the property owner obtaining an engineer stamp on the plan, signed indemnification agreement by the property owner, and coordination with Township staff to implement the plan to their satisfaction. Mr. **EDWARDS** seconded the motion, which passed 3-0.

2025 Meeting Dates

This item was tabled until the next meeting.

Letter of Support – LSA State Grant Application

Director Davis introduced the item for discussion to approve a letter of support from the Authority to The PA Department of Community and Economic Development to support the Township’s grant application for a Local Share Account Grants for the development and rehabilitation of the Beacon Hill Radar Site Community Park. Members expressed approval by consensus.

Ms. **SHULER** made a motion to approve the LSA State Grant Application letter of support. Mr. **EDWARDS** seconded the motion, which passed 3-0.

OLD BUSINESS:

Non-Structural BMP Credit Program

This item was tabled until the next meeting.

UMHC Basin Pump Update

Mr. Peters provided an update on the issue which had been introduced at the prior meeting. He reminded members that staff had received a change order quote from Kinsley and have been pursuing another quote. Discussions with one vendor proved unsuccessful and staff are expecting a quote from another COSTARS vendor to repair the pumps.

ADJOURNMENT

With no other business pertinent to the Authority, the Regular Meeting of the Stormwater Authority adjourned at 8:25 PM.